



# Kurukshetra University Kurukshetra

*Established by the State Legislature Act XII of 1956*

*A+ Grade, NAAC accredited*

## Detailed Instruction Manual for Private Candidates

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In order to strengthen the examination automation system, the Kurukshetra University Kurukshetra in its endeavor has decided to extend the facility of online submission of examination forms for private candidates on the path of regular students w.e.f. Session Apr./May/June 2019.

The private candidates shall be able to submit their Examination Application Forms through online mode. The portal also facilitates the online payment of examination fees through Credit Card/Debit Cards/Net Banking by using its own Online Payment Gateway. All the procedures related to form and fee submissions have been illustrated using screenshots to ease out the usage and access for the private candidates.

### **1.1 Requirements for Applying Online Examination Form & Fee:**

- a. Internet Browser (Google Chrome, Firefox Mozilla etc.)
- b. Student's Email Account (Gmail, Yahoo, Hotmail etc.)
- c. Unique Mobile Number.
- d. Images of candidates' photograph, signature and thumb impression in JPEG/JPG format (size 10KB – 20KB).
- e. Images of supporting documents in JPEG/JPG format (size 10KB - 20 KB).
- f. Debit Card/Credit Card/Net Banking facility for online payment.

### **1.2 Important Instructions for Filling Online Examination Form & Fee for private candidates:**

- a. The Examination Application Form of Kurukshetra University has been made online only for the first year fresh private candidates for the session April/May/June 2020. The candidates shall have to fill their online forms and also upload the images of following on the university examination portal:
  - i. Photographs,
  - ii. Signature,
  - iii. Thumb Impression and other supporting documents.

- b. Before filling form, please read carefully about Eligibility Criteria, Examinations Schedule and Fee Details available on the University Website (<http://www.kuk.ac.in>)
- c. **The candidates are strictly advised to retain the same Email ID and Mobile number throughout the session or course as all important correspondences shall be done by using the same Email ID and Mobile Number.**
- d. The candidates shall have to first register on the University Examination portal before applying for online examination form and fee.
- e. Examination Fee shall have to be paid through online mode by the following methods:
  - i. Credit Card
  - ii. Debit Card
  - iii. Net Banking
- f. **After final submission of the Examination Form, print out of the form may be taken and must be submitted to “The In-charge, Examination Enquiry, Kurukshetra University, Kurukshetra” along with the attested/self-attested copies of the requisite supporting documents. All the received examination forms shall be processed for eligibility and Admit cards cum Roll No.(s) shall be issued to the eligible candidates.**
- g. For any changes in the online examination application form, after final submission and payment of the examination form and fee; the private candidates may submit the correction form placed at **Annexure-I** to the Examination Enquiry, KUK or e-mail at [onlinepvt@kuk.ac.in](mailto:onlinepvt@kuk.ac.in).

## **STEPS FOR FILLING OF EXAMINATION APPLICATION FORMS & FEE**

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### **Getting Started:**

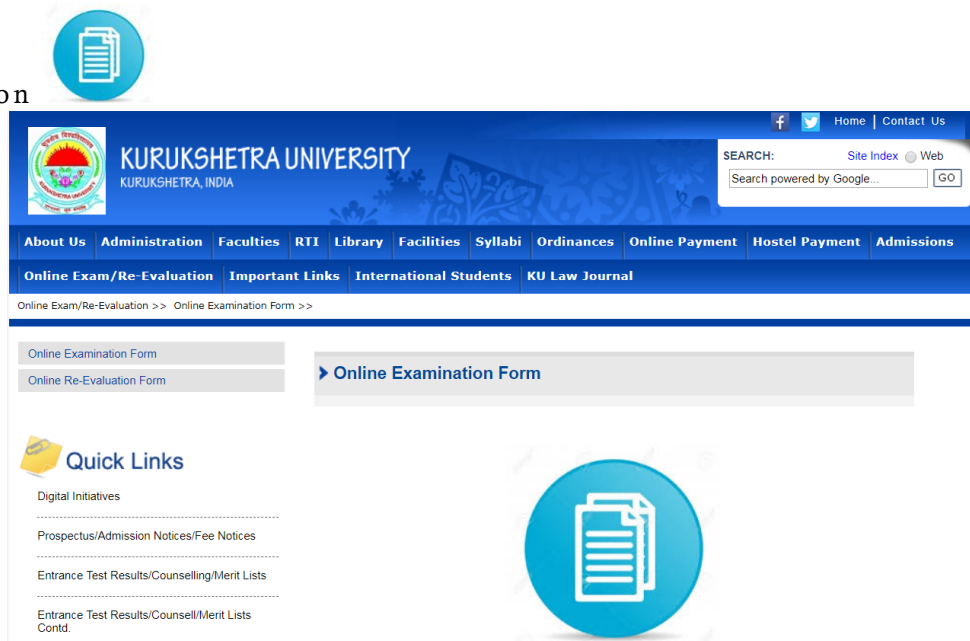
1. Open the Web browser (Google Chrome, Firefox etc.).
2. Visit the University Website ([kuk.ac.in](http://kuk.ac.in)) and click on the link “Online Exam/Re-evaluation”



3. Click on Online Examination Form

Online Examination Form

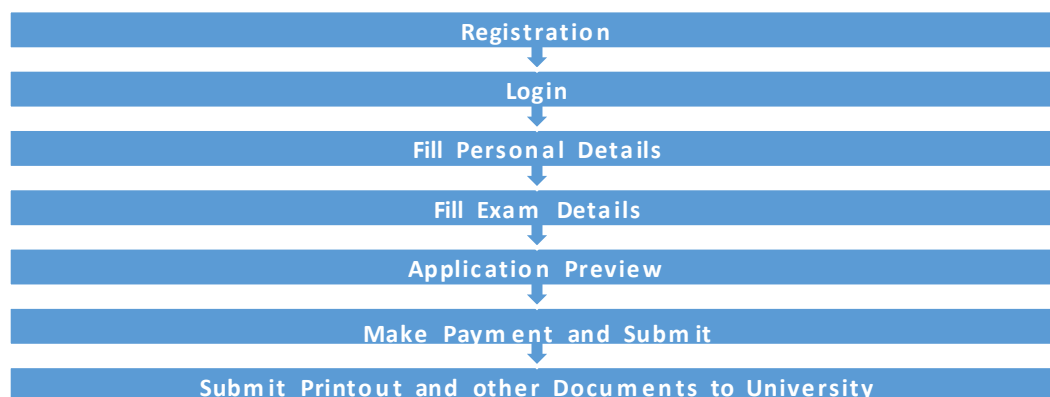
4. Click on



5. Click on tab 'Private Students'.

## **Flow chart for Online Submission of Examination Application Form for Private Candidates:**

**1. Flowchart for Private Candidates (Fresh):** Following flowchart defines the steps involved in the filling of online examination application forms for **Private Candidates (Fresh)**.



## Detailed Steps for Filling Online Examination Form for Private Candidates (Fresh):

### STEP-1: Register Yourself

- a) The first step to fill up the Online Examination Form is the registration of the private candidates. For this, fill up the registration form as given below:

\* All fields are mandatory.

Private Student New Registration

**Note :** Student's Name, Father's Name, Mother's Name and Date of Birth should be as per Matriculation Certificate.

\*Student's Name :

\*Father's Name :

\*Mother's Name :

\*Date Of Birth :

\*Gender :

\*Mobile No :

\*E-mail ID :

\*Capacity in which you are appearing:

\*Uploaded Document file size must be between 10KB- 20KB only

☐ I agree to accept all Terms & Conditions [Read](#)

- i) Enter/Select Student's Name, Father's Name, Mother's Name, Date of Birth, Gender, Mobile No., Email ID and Capacity of appearing as a private candidate.
- ii) Upload the supporting documents in JPEG/JPG format of size 10 KB-20 KB as per the Capacity of Appearing as a private candidate whose details are mentioned below:

\*Capacity in which you are appearing:

\*Uploaded Document:

☐ I agree to accept all Terms & Conditions [Read](#)

EX-DEFENCE SERVICE PERSONNEL  
EX-STUDENT  
K.U. EMPLOYEE  
PERMANENT PHYSICALLY HANDICAPPED  
SC  
SERVING MILITARY PERSONNEL  
ST  
WOMEN

Sr. No.	Capacity	Supporting Document(s)	Residential Status
1	Ex-Defense Service Personnel	Any supporting service related document	Haryana Resident
2	Ex-Student	DMC of last qualifying Exam	A person who has already passed an M.A./M.Sc./M.Com./M.P.Ed. Examination from this university.
3	K.U. Employee	NOC from Department	Haryana Resident
4	Permanent Physically Handicapped	Disability Certificate	Haryana Resident
5	SC (Scheduled Caste)	Schedule Caste Certificate	Haryana Resident
6	Serving Military Personnel	NOC from Department	Haryana Resident
7	ST (Scheduled Tribe)	Schedule Tribe Certificate	Haryana Resident
8	Woman	-	Haryana Resident

- iii) In case, the capacity of a candidate is Ex-student, then (s)/he shall enter the details of his last qualifying examination as shown in the picture below:

Note: Student's Name, Father's Name, Mother's Name and Date of Birth should be as per Matriculation Certificate

\*Student's Name : PRIYA SOOD

\*Father's Name : Shri AMIT SOOD

\*Mother's Name : Smt RUCHI SOOD

\*Date Of Birth : 01-JAN-2000

\*Gender : FEMALE

\*Mobile No : +91 9999999999

\*E-mail ID : abc123@gmail.com

\*Capacity in which you are appearing : EX-STUDENT

\*Uploaded Document file size must be between 10KB- 20KB only

\*Enter Exam Level : PGD (Post Graduate Traditional)

\*Enter Last Class : Master of Arts (English)

\*Enter Exam System : SEMESTER

\*Enter Month and Year of Exam : June 2019

\*University Roll No : 180012345

\*Result : Pass

\*Upload DMC: [Choose File](#) No file chosen

☐ I agree to accept all Terms & Conditions [Read](#)

[Register](#) [Cancel](#)

- iv) In case, the applicant is a resident of Haryana, then, enter domicile no. and date.

\*Student's Name : PRIYA

\*Father's Name : Shri AMIT

\*Mother's Name : Smt RUCHI

\*Date Of Birth : 01-FEB-2000

\*Gender : FEMALE

\*Mobile No : +91 9999999999

\*E-mail ID : abcd@gmail.com

\*Capacity in which you are appearing : WOMEN

\*Uploaded Document file size must be between 10KB- 20KB only

\*Are you a resident of Haryana? : ☒ Yes ☐ No

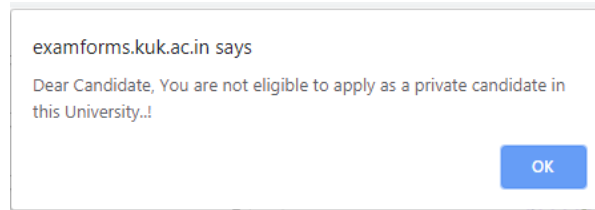
\*Domicile No : 1234

\*Domicile Date : domicile date

☐ I agree to accept all Terms & Conditions [Read](#)

[Register](#) [Cancel](#)

If the candidate does not belong to the state of Haryana, then he/she is not eligible to apply as a private candidate in Kurukshetra University, Kurukshetra.



- v) Once you have filled the particulars in the registration form, then, click on the “Register” button after enabling the checkbox **“I agree to accept all Terms and Conditions”**.

**Note: Kindly check the entries carefully as the same shall be used for various academic documents viz. DMC/Degree etc. The students shall not be able to change their email ID, mobile no. and capacity of appearing after registration.**

- vi) Upon clicking the Register button, the candidate shall be asked to enter the OTP which shall be received on his/her entered mobile no. After entering the OTP; the candidate shall get successfully registered and a message informing about the successful registration shall be displayed on the screen as well as on the registered mobile number. The acknowledgement message shall contain the User Name along with the Password and Date of Birth of the student which shall be used for login purposes.



**KURUKSHETRA UNIVERSITY**  
KURUKSHETRA, INDIA

HOME REGULAR STUDENTS COLLEGE INSTRUCTIONS UNIV.COLLEGE LOGIN RE-EVALUATION FAQ CONTACT US

[www.kurukshetra.ac.in/exam](#)

**Online Examination Application Form**

**Latest News -** 1. Online Portal for downloading Admit Cards, Signature Chart

Dear Priya Sood, You have been successfully registered. Your username and password have been sent to your registered Email and mobile no.!

\* All fields are mandatory.

**Private Student New Registration**

Note: Student's Name, Father's Name, Mother's Name and Date of Birth should be as per Matriculation Certificate.

\*Student's Name:

\*Father's Name:

\*Mother's Name:

\*Date Of Birth:

\*Gender:

\*Mobile No:

\*E-mail ID:

\*Capacity in which you are appearing:

\*Uploaded Document file size must be between 10KB-20KB only

☐ I agree to accept all Terms & Conditions [Read](#)

**Already Registered Private Students**

Email ID\*:

Password\*:

Enter Captcha\*:

Capcha\*:

Note: All captcha text in Numbers only

[Forgot UserID / Password ?](#)

Dear aa, You have been successfully registered. Your Username is [2@2.com](#), Password is [6GA54AN](#) and Date Of Birth is 01-Jan-2000

**Note:** The user id for the registered student shall be his/her email id and the password shall be sent on the same email id & registered mobile number used at the time of registration.

vii) The system generated password can be changed by clicking on the link “Change Password” after making login into the account.

**KURUKSHETRA UNIVERSITY**  
KURUKSHETRA, INDIA

Student Exam Menu

Student's Personal Details

Examination Details

Application Status

**Change Password**

Sign Out

**Private Sood** Your IP: 14.139.235.203 | Expire In: 29:44 Min Student Type: Private

**Change Password**

Old Password:

New Password:

Re-Enter New Password:

**KURUKSHETRA UNIVERSITY**  
KURUKSHETRA, INDIA

Student Exam Menu

Student's Personal Details

Examination Details

Application Status

**Change Password**

Sign Out

**Private Sood** Your IP: 14.139.235.203 | Expire In: 28:58 Min Student Type: Private

**Change Password**

Old Password:

New Password:

Re-Enter New Password:

**KUK UNIVERSITY - INFO PANEL**

Password Successfully Changed...!

## STEP-2: Login (Registered Students):

- a) Enter your User Name (email id) and Password (i.e. received on your email id and registered mobile number at the time of registration).
- b) Enter the Captcha.
- c) Click on “Login” button as displayed in the Login form.

Already Registered Private Students

Email ID :- priya123@kuk.ac.in

Password :- .....

Enter Captcha :- 09739

Captcha :- 0 9 7 3 9

Note :- All captcha text in Numbers only

Login

[Forgot UserID / Password ?](#)

- d) In case, a candidate forgets his/her User ID (email id) and Password, the same can be retrieved by entering the Date of Birth and Mobile number (used at the time of registration) through “Forgot User ID/Password”.

## STEP-3: Candidates shall enter in his/her Login account.

Here, the candidates shall provide the requisite information related to the personal and examination details.

1. **Fill Personal Details:** Student’s Personal Details like correspondence address, permanent address, marital status, category etc. shall be filled by the candidates. Then photograph, signature and thumb impression in .JPG /.JPEG format having size 10 KB-20 KB shall be uploaded.

**NOTE:** The field of NAD ID at sr. no 13 is not mandatory. As per the guidelines of UGC/Ministry of Human Resource and Development, Govt. of India, a digital initiative has been undertaken by the Govt. of India to provide the facility of Digital Academic Documents to its students in the form of National Academic Depository. The candidates who are willing to avail this facility of retrieving online academic documents may get themselves registered on the NAD



portal by accessing the link “CREATE NAD ID”. More details about the NAD can also be obtained through the link “CREATE NAD ID”.

Once the details are entered, click “Save Personal Details” button and then enter the “Examination Details”.

**Student Exam Menu**

- Student's Personal Details
- Examination Details
- Application Status
- Change Password
- Sign Out

**Student's Personal Details**

1. STUDENT'S FULL NAME \* (w/ No Identification Certificate) 2. FATHER'S NAME \*  
 PRIYA SOOD SHRI AMIT SOOD  
 3. MOTHER'S NAME \* 4. SPOUSE NAME \*  
 SMT RUCHI SOOD SHRI/SMT NIKHIL SOOD  
 5. DATE OF BIRTH \* 6. GENDER \* 7. MARITAL STATUS \*  
 01-JAN-2000 FEMALE MARRIED  
 8. EMAIL ID \* 9. CASTE \* 10. RESIDENCE AREA TYPE \*  
 PRIYAS123@GMAIL.IN GENERAL URBAN  
 11. MOBILE # IN 12. AADHAAR NO. 13. NAD ID (ACKNOWLEDGEMENT NO.)  
 +91 1232 2121 0788  
 14. RELIGION \*  
 HINDU  
 15. FULL ADDRESS \* 16. STATE \*  
 H. NO. 97, SECTOR - 7, HARYANA  
 17. DISTRICT \* 18. CITY/TENHIL 19. PIN CODE \* 20. MOBILE NO.  
 KURUKSHETRA KURUKSHETRA 136115 +91 9999999999  
 IF PERMANENT ADDRESS IS SAME AS CORRESPONDENCE ADDRESS  
 21. FULL ADDRESS \* 22. STATE \*  
 H. NO. 97, SECTOR - 7, HARYANA  
 23. DISTRICT \* 24. CITY/TENHIL 25. PIN CODE \* 26. MOBILE NO.  
 KURUKSHETRA KURUKSHETRA 136115 +91 9999999999  
 27. PHOTO 28. SIGNATURE 29. THUMB  
 Choose File SNAP.jpg Choose File sign\_priya.jpg Choose File 2.jpg  
 1. KINDLY UPLOAD PHOTO AND SIGNATURES IN .JPG/.JPG FORMAT ONLY.  
 2. THE FILE SIZE OF THE PHOTO AND SIGNATURE SHOULD BE BETWEEN 5-20 KB(S) ONLY.  
 Save Personal Details

## 2. Fill Examination Details: The Examination Detail shall be filled as under:

**Examination Details**

1. STATE TO WHICH YOU BELONG: Haryana  
 2. STUDENT TYPE: REGULAR EX-STUDENT PRIVATE DOE  
 3. DOMICILE NO.: 777777  
 DOMICILE DATE: 05-FEB-2002  
 4. CAPACITY FOR APPEARING: SERVING MILITARY PERSON  
 5. SESSION: NOV-19 - FEB-20  
 6. K.U. REGISTRATION:  
 8. EXAMINATION ROLL NO.:  
 ROLL NO. WILL BE ALLOTTED BY THE UNIVERSITY  
 9. CATEGORY: PRIVATE  
 10. ANNUAL: ANNUAL  
 11. CLASS: ACHARYA  
 12. EXAMINATION TYPE: FULL PAPERS  
 13. SEMESTER / YEAR: PART-1  
 MAX NO OF SUBJECTS OR MIN SUBJECT: 4 -1  
 TOTAL COMPULSORY SUBJECTS: 0 OR 0  
 TOTAL ELECTIVE SUBJECTS: 4 OR -1  
 TOTAL FIXED SUBJECTS: 0

**14. SUBJECT DETAILS**

NOTE :- Subject's offered (alongwith Subject Code of Papers)

S/N	Code	Subject Name	Subject Type	Select
1	AA41	COMMERCIAL ART	ELECTIVE	<input checked="" type="checkbox"/>
2	AE41	ADDITIONAL ENGLISH	ELECTIVE	<input checked="" type="checkbox"/>
3	EN41	ENGLISH	FIXED	<input checked="" type="checkbox"/>
4	EV42	ENVIRONMENT STUDIES(QUAL)***	FIXED	<input checked="" type="checkbox"/>
5	HI41	HINDI COMP.	COMPULSORY	<input checked="" type="checkbox"/>
6	AH41	ANCIENT HISTORY & ARCH	ELECTIVE	<input type="checkbox"/>
7	AR41	FINE ARTS	ELECTIVE	<input type="checkbox"/>
8	AS41	AGRO SERVICE	ELECTIVE	<input type="checkbox"/>

(Candidate who wants to offer practical subject (i.e) Geography, Psychology and Home Science etc.) will have to submit Practical Attendance Certificate from the Principal of recognised college otherwise file roll number will not be issued.)

No addition of English and Hindi/Punjabi/Banarasi compulsory Subjects, private candidates shall offer two elective subjects in B.A. Examinations from Group-1 to 5 selecting any one subject from a given Group:-

Group-1	Group-2	Group-3	Group-4	Group-5
Defense Studies for Defence Personnel only, Hindi, Sanskrit, Urdu, Punjabi	Mathematics, Pub. Admin., Sociology, Music (Vocal), Music (Instrumental), Music (Tabla), Dance, Health & Physical Education	Political Science, Statistics	Home Science, Philosophy, Economics, Geography	Psychology, History, A.I.H., Culture & Archaeology

15. Examination Centre  
 DISTRICT: Hisar EXAMINATION CENTRE (I): HISAR EXAMINATION CENTRE (II): LADWA  
 16. Blind or Deaf or Persons with Disabilities(PWD) from writing with his/her hands ☐  
 17. Last Qualifying Examination: Upload Document with sizes between 10-20 KB(s)\*  

CLASS	NAME OF THE CLASS	YEAR/SESSION	ROLL NO.	UNIVERSITY/BOARD	MARKS OBTAINED	MAX. MARKS	PERCENTAGE	RESULT	UPLOAD DOC.
Graduate	2	2	2	2	2	2	2	Pass	Choose File

 18. Candidates seeking admission in an examination on the basis of lower examination passed from other than Kurukshetra University Kurukshetra should send the original migration certificate to the University. Kindly upload migration certificate:   
 Choose File No file chosen  
 The candidates must pay their online examination fee by clicking on the 'Preview and Make Payment' button. Payment through any other mode shall not be accepted in any case.   
 Preview & Make Payment

- Fill up all the requisite information related to the Examination Details in the form.
- Fill up course related information.
- All the subject names and codes shall appear automatically upon the selection of the course.
- Fixed subjects shall be selected by default.
- Candidates shall have to select the elective and compulsory subjects.

**Candidates applying for Bachelor of Arts (B.A.) Examination form may kindly note that “In addition of English and Hindi/Panjabi/Sanskrit compulsory subjects, private candidates shall offer two elective subjects in Bachelor of Arts (B.A.) Examination from Group I to V selecting any one subject from a given group.” The table of the group has been provided below Sr. no 14 – Subject Details.**

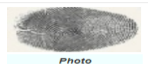
- Fill up your last Qualification Details.
- Candidates seeking admission in an examination on the basis of lower examination passed from other than KUK should upload the image of the migration certificate at Sr.no. 18. Further, the original migration certificate from other university/board shall also be attached along with the printout of the form and be submitted to the KUK.
- Once the Examination Details are complete, click “Preview and Make Payment” button.

### 3. Preview and Submit:


- Candidates should carefully check all the details in the following three subsections of the preview section:

#### i. Student Details

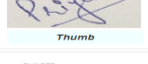
Student Details (Show/Hide)	
K.U.K Registration No:	
Student Roll No:	
Student's Name:	PRIYANSHI
Father's Name:	AMIT SOOD
Mother's Name:	RUCHI SOOD
Email ID:	PRIYA1234@KUK.AC.IN
Mobile No:	
Correspondence Address:	7777777777, TRIBALA, DADRA AND NAGAR HAVELI, 336345, INDIA
Gender:	MALE
Capacity Of Appearing:	SERVING MILITARY PERSONNEL
Aadhar No:	333133363333
NAD ID:	
Domicile No:	7777777
Domicile Date:	05-02-2002 00:00:00
Religion:	MUSLIM
Residence Area Type:	RURAL
Caste:	GENERAL
State to which you belong:	HARYANA
District of Examination Centres:	KURUKSHETRA
Choice of Centre(I):	LADWA
Choice of Centre(II):	KURUKSHETRA



Photo



Signature



Thumb

Gender

Appearing Capacity

Migration Certificate

ii. Selected Subject Details.

**KURUKSHETRA UNIVERSITY**  
KURUKSHETRA, INDIA

Student Exam Menu  
 Student's Personal Details  
 Examination Details  
**Application Status**  
 Change Password  
 Sign Out

Priyanshi Your IP : 14.139.235.203 | Expire In : 29:35 Min Student Type : Private

Full Application Preview [Preview / Download PDF](#)

Exam Class	ACHARYA	Year / Semester	PART-1	Annual / Semester	ANNUAL
Exam Session	Nov 19 - Feb 20	Exam Type	FULL PAPERS	Exam Category	PRIVATE

☐ Student Details (Show/Hide)  
☒ Selected Subject Details (Show/Hide)

Subject offered (alongwith option of Elective papers)

SNO	Subject Code	Subject Name
1	DSC101	Yagvalkyasmiti (Mitakshra Sanhita)
2	DSC102	Gautamdharamsutra
3	DSC103	Katyayanshrotrusutra (Karibhashyasahiti)
4	DSC104	Mimamsanyayparikash (Aapodevkrifi)

☐ Previous Examination(s) (Show/Hide)

**DECLARATION OF APPLICATION FORM**  
 I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein. I am eligible for the Examination as per rules and regulations of the University. I have

iii. Previous Examinations.

Priyanshi Your IP : 14.139.235.203 | Expire In : 27:48 Min Student Type : Private

Full Application Preview [Preview / Download PDF](#)

Exam Class	ACHARYA	Year / Semester	PART-1	Annual / Semester	ANNUAL
Exam Session	Nov 19 - Feb 20	Exam Type	FULL PAPERS	Exam Category	PRIVATE

☐ Student Details (Show/Hide)  
☐ Selected Subject Details (Show/Hide)  
☒ Previous Examination(s) (Show/Hide)

Particular of Previous Examination(s) passed

Name Of Exam	Year/Session	Roll No.	University/Board	Marks Obtained	Max. Marks	Result
SOCIAL WORK	2018	111	KUK	300	500	Pass

**DECLARATION OF APPLICATION FORM**  
 I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein. I am eligible for the Examination as per rules and regulations of the University. I have consulted Syllabus, Scheme, Eligibility conditions etc. And have gone through general rules/instructions of Kurukshetra University, Kurukshetra, before filling it and I undertake to abide by the same in all respects.

- b) Accept the declaration of the application form by enabling the check box against “I accept all terms and conditions”.

K.U.K Registration No: \_\_\_\_\_  
 Student Roll No: \_\_\_\_\_  
 Student's Name: AABBB  
 Father's Name: ABB  
 Mother's Name: ABB  
 Email ID: 2@2 COM  
 Mobile No: \_\_\_\_\_  
 Correspondence Address: 200/111, 2222222222, THANESAR, ASSAM, 136118, INDIA  
 Gender: MALE  
 Date of Birth: 01-JAN-2000  
 Capacity Of Appearing: WOMEN  
 Aadhar No: 222222222222  
 NAD ID: AAA  
 Domicile No: 12  
 Domicile Date: 07-12-2019 00:00:00  
 Religion: MUSLIM  
 Residence Area Type: RURAL  
 Caste: GENERAL  
 State to which you belong: HARYANA  
 District of Examination Centres: HISAR  
 Choice of Centre(i): HISAR  
 Choice of Centre(ii): LADWA

☐ Selected Subject Details (Show/Hide)  
☐ Previous Examination(s) (Show/Hide)

**DECLARATION OF APPLICATION FORM**  
 I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein. I am eligible for the Examination as per rules and regulations of the University. I have consulted Syllabus, Scheme, Eligibility conditions etc. And have gone through general rules/instructions of Kurukshetra University, Kurukshetra, before filling it and I undertake to abide by the same in all respects.

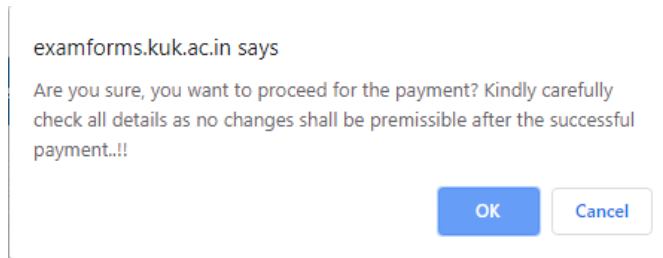
Examination Form Status: **Uncomplete (+)**

☐ I Accept all term & Conditions

[Back](#) [Make Payment](#)

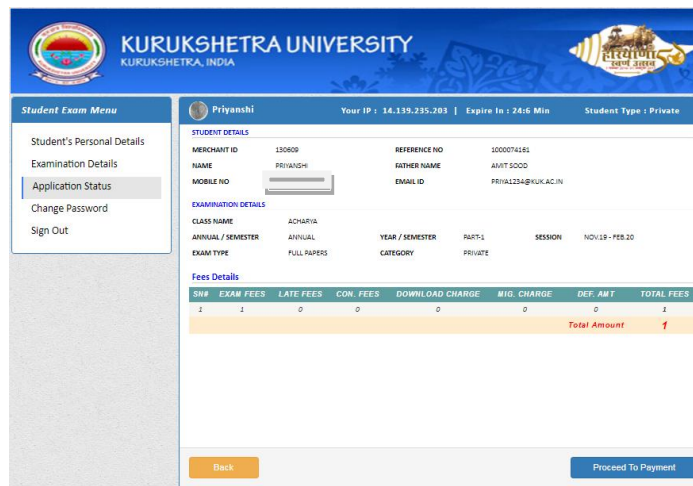
The candidates must pay their online examination fee by clicking on the 'Make Payment' button. Payment through any other mode shall not be accepted in any case.

- c) Click on 'Make Payment' button." A dialogue box shall appear for the confirmation; click on OK to proceed for payment.



**NOTE:** Candidates may kindly note that before proceeding for payment, the corrections in the online examination form can be carried out any number of times by the candidate himself/herself. Once the payment has been made, the candidate shall not be able to do any type of corrections/editing in his/her online examination form on its own. Therefore, all the information entered in the online examination form must be checked thoroughly before proceeding for payment.

- d) Candidates can make payment through Debit Card, Credit Card and Net Banking. Placed below are the snapshots describing the online payment process in case of Net Banking:



**KURUKSHETRA UNIVERSITY**  
KURUKSHETRA, INDIA

**Student Exam Menu**

- Student's Personal Details
- Examination Details
- Application Status
- Change Password
- Sign Out

**STUDENT DETAILS**

Student Name: Priyanshi | Your IP: 14.139.235.203 | Expire In: 24:6 Min | Student Type: Private

**STUDENT DETAILS**

MERCHANT ID	130600	REFERENCE NO	1000076161
NAME	PRIYANSHI	FATHER NAME	ANIL SOOD
MOBILE NO		EMAIL ID	PRIYANSHI@KUK.AC.IN

**EXAMINATION DETAILS**

CLASS NAME	ACHARYA	YEAR / SEMESTER	PART-1	SESSION	NOV19 - FEB 20
ANNUAL / SEMESTER	ANNUAL	CATEGORY	PRIVATE		
EXAM TYPE	FULL PAPERS				

**Fees Details**

Sl#	EXAM FEES	LATE FEES	CON. FEES	DOWNLOAD CHARGE	MIG. CHARGE	DEF. AMT	TOTAL FEES
1	1	0	0	0	0	0	1
Total Amount							1

Back Proceed To Payment

1 2 3  
 SEARCH VIEW PAY

### Select Payment Mode

Net Banking

Debit Card

Credit Card

UPI

Transaction ID	19112959812333
Merchant Name	THE REGISTRAR KURUKSHETRA UNIVERSITY KURUKSHETRA
Amount	Rs. 1
Convenience Fee	Rs. 0.00
GST	Rs. 0.00
Total Bill Amount	<b>Rs. 1.00</b>

Mobile No :  Email ID :

Payer Name :

\*Please provide the mobile number for transaction communication & viewing transaction history.

☒ Domestic Debit Card

**Notes:**

- Please check the details of bill displayed prior to proceeding with payment.
- If you select Debit Cards as payment option, other modes of payment will be disabled.
- You should have valid debit card available with you for payment through this mode.

1 2 3  
 SEARCH VIEW PAY

### Select Payment Mode

Net Banking

Debit Card

Credit Card

UPI

Transaction ID	19112959812333
Merchant Name	THE REGISTRAR KURUKSHETRA UNIVERSITY KURUKSHETRA
Amount	Rs. 1
Convenience Fee	Rs. 0.00
GST	Rs. 0.00
Total Bill Amount	<b>Rs. 1.00</b>

Mobile No : 9999999999 Email ID : priya1234@kuk.ac.in

Payer Name : priyanshi

\*Please provide the mobile number for transaction communication & viewing transaction history.

☒ ICICI Bank (Retail) ☐ Other Bank

### LOGIN

(CARE: username and password are case sensitive)

☒ Personal Banking ☐ Corporate Banking

User Name \*

Password \*

New User? Register here

Forgot Login Password

Forgot Username

ONLINE VIRTUAL KEYBOARD

1	2	3	4	5	6	7	8	9	0	+	=	?
Q	W	E	R	T	Y	U	I	O	P	+	=	?
A	S	D	F	G	H	J	K	L	;	'	+	?
Z	X	C	V	B	N	M	<	>	?	+	?	?

CAPS LOCK CLEAR

**DISCLAIMER:**

The privacy of contract is between you and the service provider. Bank is only facilitating a payment mechanism and is not responsible for any deficiency by the service provider.

Click here to abort this transaction and return to the i-Collect site.

Mandatory fields are marked with an asterisk (\*)

Do not provide your username and password anywhere other than in this page.

Your username and password are highly confidential. Never part with them. SBI will never ask for this information.

please do not call contact center or try to raise CMS complaint on the day of transaction

This site uses highly secure 256-bit encryption certified by VeriSign

© State Bank of India Privacy Statement | Disclaimers | Terms of Service/Terms & Conditions

Site last viewed at 10:24 AM on 29/11/2019 in 12.10.19 Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/74.0.3729.169 Safari/537.36

Payment Detail	
CITRUS Ref	051911066252816
Amount	1
Amount in words	One Rupees only

**Payment Success**  
 Transaction ID : 19112959812333

**KUK UNIVERSITY - INFO PANEL**

*Your payment was successful. Please write/copy these details for reconciliations of your payments.*

Response Code : E000

Unique Ref Number : 19112959812333

Reference No : 100074161

Transaction Amount : 1

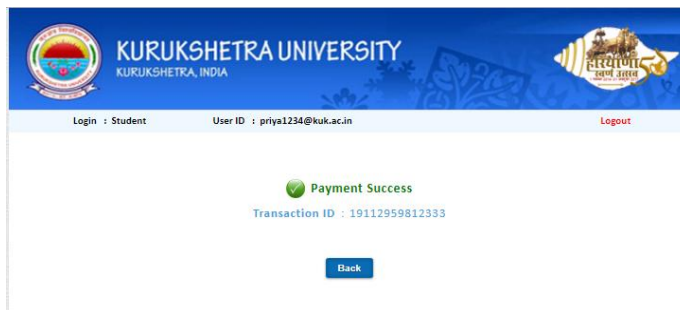
Transaction Date : 29-11-2019 12:02:31

Payment Mode : NET\_BANKING

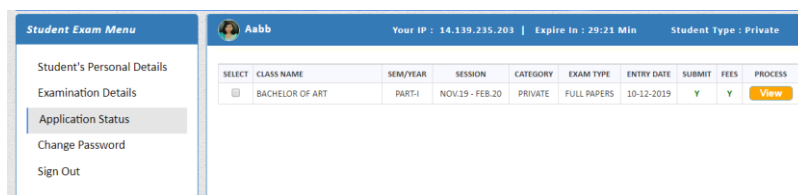
- e) After the successful payment, a message shall be received on your registered mobile no.(s). along with an application no. that shall be used for all future correspondences.

Dear AAbb, Your form and fee for BACHELOR OF ART-PART-I, Application No. KU00608455 with Payment ID= [19121060542908](#) , Reference No= [1000074726](#), Amount=2.00, Payment Mode=NET\_BANKING Successfully Submitted !

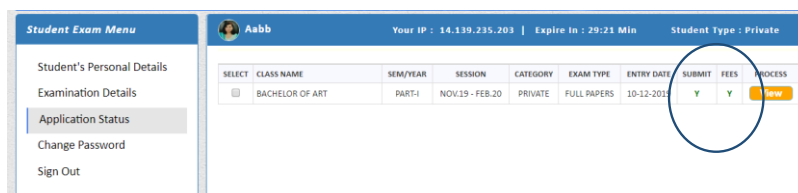
- f) Click on 'Back' button.













- g) To download/print the .pdf of the online examination form, click on 'View' button.



**NOTE:** Kindly note that for all successfully submitted and paid application examination forms, the respective statuses of 'Submitted' and 'Fees' shall be 'Y' and 'Y' respectively as shown below.






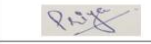


<a href="#">Student Exam Menu</a>	Priyashi	Your IP : 14.139.235-208   Expire In : 16:24 Min	Student Type : Private																															
<a href="#">Student's Personal Details</a> <a href="#">Examination Details</a> <b><a href="#">Application Status</a></b> <a href="#">Change Password</a> <a href="#">Sign Out</a>	<p align="center"><i>Full Application Preview</i></p> <table border="1"> <thead> <tr> <th>Exam Class</th> <th>Year / Semester</th> <th>Annual / Semester</th> </tr> </thead> <tbody> <tr> <td>ACHARYA</td> <td>PART - 1</td> <td>ANNUAL</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Exam Session</th> <th>Exam Type</th> <th>Exam Category</th> </tr> </thead> <tbody> <tr> <td>Nov 19 - Feb 20</td> <td>FULL PAPERS</td> <td>PRIVATE</td> </tr> </tbody> </table> <p align="center"><a href="#">Preview / Download PDF</a></p>			Exam Class	Year / Semester	Annual / Semester	ACHARYA	PART - 1	ANNUAL	Exam Session	Exam Type	Exam Category	Nov 19 - Feb 20	FULL PAPERS	PRIVATE																			
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**KURUKSHETRA UNIVERSITY**  
(An ISO 9001:2015 Accredited)

**STUDENT EXAMINATION DETAILS, SESSION - NOV-19 - FEB-20**

<b>Application No : KU06060455</b>			
Student Type	Private	Annual / Semester	ANNUAL
Class Name	BACHELOR OF ART	Session	Nov-19 - Feb-20
Year / Semester	PART-I	Capacity For Appearing	INCREASE
Exam Type	FULL PAPERS	Discipline No.	12
KU Reg. No.		Blind/Deaf	No
Domicile Date	07-Dec-2019	Father Name	
Student Name	AAAb	Mobile No	
Mother Name	AAa	Gender	Male
Email ID	SSB2.com		
Correspondence Address	111,111,222222222, thanesar, Ambala, 136118, INDIA		
State to which you belong	Haryana	District	Firar
Area Type	Rural	Caste	general
Date of Birth	01-Jan-2000	Authr No	222222222222
Religion	Muslim	NAD ID	
Student Photo	Student Signature		Student Thumb
			
Appearing Capacity Certificate	Previous Qualifying Document	Migration Certificate	
			

**Fees Details Of Examination Form**

Transaction ID	Payment Date	Fee Amount	QR Code
19121005042908	10-Dec-2019	2.00 :-	

**Selected Subject For Examination**

SNOW	Subject Code	Subject Name
1	AA41	COMMERCIAL ART
2	AA41	ADDITIONAL ENGLISH
3	EN41	ENGLISH
4	EV5Q	ENVIRONMENT STUDIES(EQUALITY)"
5	HH41	HINDI COMP.

**Particular of Previous Examination(s) passed**

Name of Exam	Year/Session	University / Board Roll No.	University / Board	Marks Obtained	Max. Marks	Result
2	2	2	2	2	2	Pass

**DECLARATION OF APPLICATION FORM**

I solemnly declare and affirm that the particulars given above are correct and true to the best of my knowledge and nothing has been concealed therein. I am eligible for the Examination as per rules and regulations of the University. I have consulted Syllabus, Scheme, Eligibility conditions etc. And have gone through general rules/instructions of Kurukshetra University, Kurukshetra, before filling it and undertake to abide by the same in all respects.

Submission Date : 10-Dec-2019 Signature \_\_\_\_\_

**Please Tick Enclosures:**

- DMC of Previous qualification ( 10th /12th /Graduation (Post Graduation).
- Haryana Domicile Certificate
- Certificate for Physically Handicapped.
- Certificate for SC/ST.
- NOC Certificate for Defense personnel and KUK Employees.
- Original Migration Certificate.

**Note:** Kindly submit the hard copy of duly signed examination application form along with the attested/self-attested supporting documents as mentioned in enclosures to the following address by hand or by post; otherwise, admit cards will not be issued to such candidates.

**In-charge, Examination Enquiry**  
**Kurukshetra University, Kurukshetra - 136119**

- j) The submitted form will then be verified by the concerned examination branches and all the eligible candidates shall be provided with the registration no.(s) and admit cards. The admit cards shall be made available on the students login. Therefore, candidates are again requested to retain the User ID, Passwords, mobile no.(s) and application no. for all future communications.

**Important Notes:**

1. No changes in the examination application form shall be allowed after the successful payment of the fee and submission of the form. However, in case the candidate wishes to get his/her particulars corrected, then, he/she may fill up the form placed at 'Annexure – I' and also available at the section 'Important Notifications and Letters' of the Examination portal as and submit the same to the In-charge (Examination Enquiry), Kurukshetra University, Kurukshetra.
2. The hard copy (i.e. printout of the .pdf) of the online filled examination form along with attested/self-attested copies of the requisite supporting documents shall compulsorily be submitted to the "In-charge, Examination Enquiry, Kurukshetra University, Kurukshetra, otherwise eligibility of such candidates shall not be cleared and Admit Cards-cum-Roll Number shall not be issued to them.
3. Candidates may strictly note that the online forms and fee must be submitted and paid by the last date of the submission. Therefore, candidates are advised to timely fill the online forms and fee in order to avoid the network congestion which may lead to the failure/unsuccessful payments which in no case shall be considered by the university.



4. If the fees have been deducted from your account, then, wait for 72 hours for its updation in the University's account. If the fees get credited back into your account after the 72 hours, then, in this case you have to again pay the fee against your form through the online examination form link as applicable on the day you are repaying the fee. Otherwise, if the fees do not get credited back to your account then, you may submit your request by filling the 'Fee Reconciliation Form' available at 'Annexure – II' (at the end of the manual) and also available at the section 'Important Notifications and Letters' of the Examination portal and submit the same to the In-charge, Examination Enquiry, Kurukshetra University, Kurukshetra or email at [onlinepvt@kuk.ac.in](mailto:onlinepvt@kuk.ac.in)

## Annexure – I



# Kurukshetra University Kurukshetra

*Established by the State Legislature Act XII of 1956*

*“A+ grade, NAAC accredited”*

### **CORRECTION FORM FOR ONLINE PRIVATE STUDENTS**

(To be submitted at least one month before the commencement of examinations)

- Application No. : \_\_\_\_\_
- Name of the student : \_\_\_\_\_
- Father's Name : \_\_\_\_\_
- Mobile No. : \_\_\_\_\_
- Email ID / User ID : \_\_\_\_\_
- Session : \_\_\_\_\_
- Class : \_\_\_\_\_
- Year/Part(I/II/III) : \_\_\_\_\_
- Corrections required in personal details at Sr. No.(s): \_\_\_\_\_
- Corrections required in examination details at Sr. No.(s): \_\_\_\_\_

(Please fill only those Sr. No.(s) and particulars in which correction is required)

Sr. No.	Particulars of the form	Wrong	Correction required
<b>Personal Details</b>			
1	Student's Name		
2	Father's Name		
3	Mother's Name		
4	Spouse Name		
5	Date of Birth		
6	Gender		
7	Marital Status		
8	Email ID	<b>Cannot be changed</b>	
9	Caste		
10	Residence area type		
11	Registered Mobile No.		
12	Aadhaar No. (attach photocopy)		
13	NAD ID/Acknowledgement No.		
14	Religion		
15	Correspondence address		
16	State		
17	District		
18	City/Tehsil		
19	Pin code		
21	Permanent address		
22	State		
23	District		

24	City / Tehsil		
25	Pincode		
27	Photo	<b>Cannot be changed</b>	
28	Signature		
29	Thumb impression		
<b>Examination Details</b>			
3	Domicile Number and date (attach photocopy)		
4	Capacity of applying as a private candidate	<b>Cannot be changed</b>	
6	Registration No.		
10	Annual		
11	Class	<b>Cannot be changed</b>	
12	Examination Type (Kindly attach the fee receipt of Rs. 100 for the change of the Examination Type as per the University rules)		
13	Semester/Year (Kindly attach the fee receipt of Rs. 100 as Semester/Year change fee as per the University rules)		
14	Subject Details (Kindly attach the fee receipt of Rs. 100 as the Subject change fee as per the University rules)		
15	Examination Centre Kindly attach the following: i. Fee receipt of Rs. 250 as the Centre change fee as per the University rules. ii. Application from the candidate stating the reason for Centre change along with proof. However, the University reserves the right to create or abolish any examination Centre at any stage.		
16	Deaf/Blind		
17	Previous qualification details		

Date: \_\_\_\_\_

(Signature of the Candidate)

Place: \_\_\_\_\_

The correction form completely filled in all respects may kindly be submitted to:

**The In-charge, Examination Enquiry,  
Kurukshetra University, Kurukshetra – 136119  
OR email at [onlinepyt@kuk.ac.in](mailto:onlinepyt@kuk.ac.in)**



## Annexure – II

# Kurukshetra University Kurukshetra

*Established by the State Legislature Act XII of 1956*

*"A+ grade, NAAC accredited"*

### **Fee Reconciliation Performa for Private Students**

**(To be filled by the candidates in case of unsuccessful payments)**

Name			Date:	____/____/____
Father's Name				
USER ID of Online Examination Portal (Capital Letters)				
Class		Year/ Part		
Mobile No. (By which Examination Form was Filled)				
Mobile No. (By which Amount Paid)				
Transaction ID (Attach Xerox Copy)		Date of Payment : (DD / MM / YYYY) ____/____/____		
Mode of Payment	Debit Card - <input type="checkbox"/> Credit Card - <input type="checkbox"/> Net Banking - <input type="checkbox"/> UPI - <input type="checkbox"/>	(Tick Any One)	Amount	Rs.
Address:				
<b>For Office Use Only</b>				
Reference ID:		Application No.		
Remarks				

**Signature of the Candidate**

The fee reconciliation form completely filled in all respects may kindly be submitted to:

**The In-charge, Examination Enquiry,**

**Kurukshetra University, Kurukshetra – 136119 OR email at [onlinepvt@kuk.ac.in](mailto:onlinepvt@kuk.ac.in)**